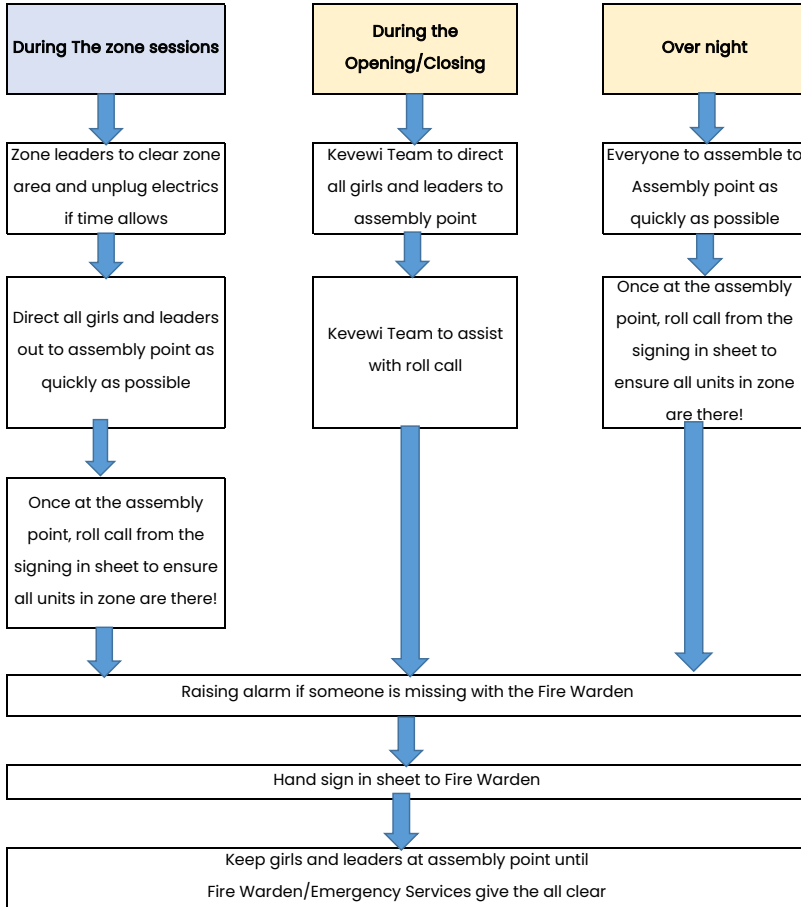


Evacuation Plan

Fire Alarm Sounds



Firewarden Responsibilities

Co-ordinate the 999 call

Collate roll call sheets ensuring everyone is accounted for

Liaise with the emergency services and then give the order when emergency services give the all clear

Contact the Stithians Showground contact

In the event having to use the emergency contact procedure, the Fire Warden with assistance from the Kevewi Team will be responsible to co-ordinate

**Assembly point:
Horse Ring**

Roll Call	
North Cornwall	Karen Easton
Restormel	Cilla Bragg
Penwith	Julia Wass
Kerrier	Sue Harris
Carrick South	Melissa Dale
Carrick North	Anita Parsons
Caradon	Sharon Dinnis
Visitors	Emma Forrest
Explorers/Kevewi staff	Ruth Cundy Rowse

Written by: Sarah Powlesland
 On: 3/3/2024
 To be reviewed: on the day
 Reviewed 22 June 2024

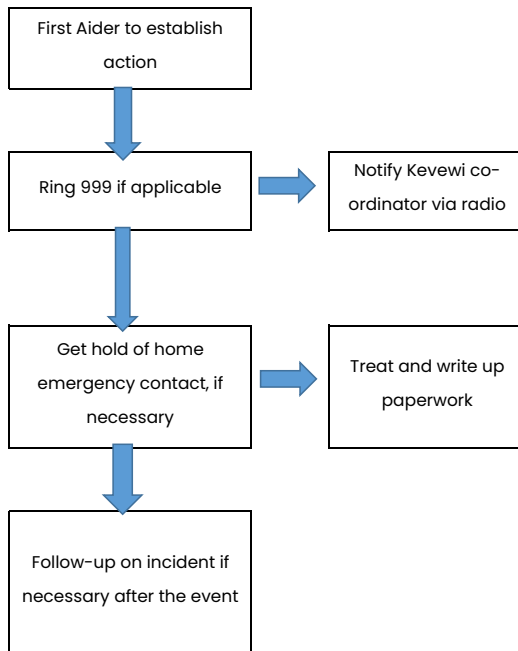
First Aid Procedures

Unit leaders to do basic first aid

1 First Aider to each zone and will move with the zone at the end of the each session

Firstaid kit will be based in each zone with fire extinguishers

In the event of an incident where first aid is required:



First Aider Responsibilities

- Co-ordinate the 999 call
- Liaise with the emergency services and then give the order when emergency services give the all clear
- To use the home emergency contact procedure if necessary